



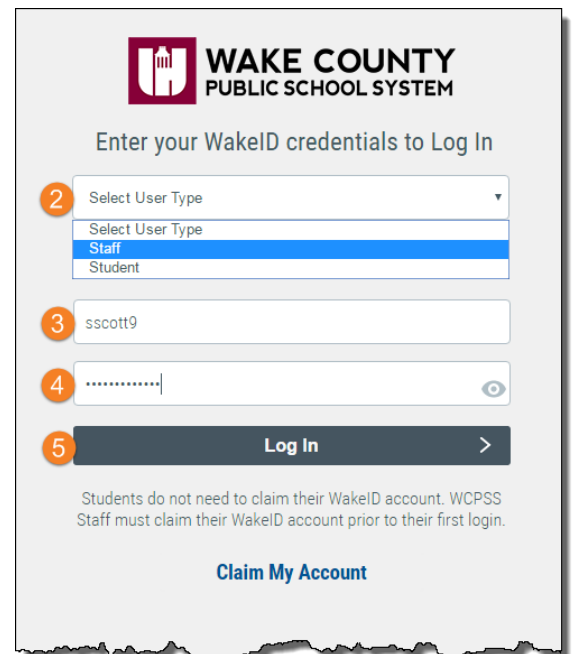
The WakeID Portal allows access to multiple WCPSS applications including Google, Canvas and other district applications. Learn more about your WakeID at <http://mywakeid.wcpss.net>.

**IMPORTANT:**

- Staff **must** claim their WakeID account prior to their first login.

**Staff Login**

1. **Using Google Chrome or Firefox**, visit <http://wakeid.wcpss.net>.
2. Click **Select User Type** and choose **Staff**.
3. Enter your **WakeID** (the first part of your email address, e.g. jsmith).
4. Enter your **WakeID Password** (created when you claimed your account).
5. Click **Log In**.



After a successful login, the **Applications page** will be displayed.

**IMPORTANT:** Click **Logout** button when you are done.

**Note:**

- Applications displayed may vary depending on the user's role.
- WakeID passwords expire every 180 days.
- WakeID passwords must be changed in the WakeID Portal.
- Previous passwords cannot be re-used.

