The WakeID Portal allows you to access several WCPSS tools and applications including Google, Canvas, Office 365, and more. Use this document to help you log into WakeID for the first time. To learn more about your WakeID, visit http://mywakeid.wcpss.net.

**IMPORTANT:**
- Initial password for **all** students is your student ID number.
  
  **TIP:** Your student ID number is your lunch number.
- Students in **grades 3-13** must change their password after first login (see page 2).

### Student Login: All Grades

1. Using **Google Chrome or Firefox**, visit http://wakeid.wcpss.net.

2. Click **Select User Type** and choose **Student**.

3. Enter your **WakeID**. (for example: jrspih7)

4. Click **Continue to Log In**.

5. Enter your **WakeID Password**.
   - The **default** password is your **student ID** number.

6. Click **Continue to Log In**.
   - Login is **complete** for students in **grade K-2**.
   - If this is your first time logging in, students in **grades 3-13** must **continue** to the next section to change their password (see page 2).

After a successful login, the **Applications page** will be displayed.

**IMPORTANT:** Click **Logout** when done.
Change Password on First Login: Grades 3-13 Only

After logging into WakeID for the first time, students in grades 3-13 must change their password.

1. Complete instructions on page 1.

2. Click **CLICK HERE to change your password**.
   The link will only display:
   - for students in grades 3-13.
   - after valid credentials are entered.

3. Update your **password**.
   - Follow **Password Requirements** displayed.
   - Cannot be your student ID.
   - Enter your **new password** in both fields.

   **NOTE**: Your WakeID password is one password that allows access to multiple WCPSS applications.

4. Click **Next**.

5. Click **Close**.

WakeID password is changed.
- **NEVER share** this password with others.
- Return to [http://wakeid.wcpss.net](http://wakeid.wcpss.net) to login.